

- Course Content & Outline
 1. Week 1 Who Am I PowerPoint Project
 2. Week 2 Computer 8 Term Search
 3. Weeks 3 & 4 My Dream Computer Project
 4. Weeks 5 & 6 Excel Spreadsheets
 5. Weeks 7 & 8 Computer Databases
 6. Week 9 Internet Scavenger Hunts
 7. Week 10 Current Events Project
 8. Weeks 11 & 12 European Project

- Policy Information
 1. Attendance/Tardy Policy – I follow the attendance/tardy policy listed in the student handbook.
 2. Policy for late work – I follow the make up policy in the student handbook. It is the student’s responsibility to contact the teacher for missing assignments due to their absence from class.

- Student Ethics Policy – I follow the Student Ethics Policy located on page 19 of the Student Handbook.

Parent & Student Signature: To acknowledge that you and your parent (s) have read and discussed the information contained in this syllabus, and that you

- 1) accept the curriculum offered
- 2) understand that late work is not accepted except as makeup for excused absences as outlined in the student handbook
- 3) understand that if you are at school for any part of a day that an assignment is due you must turn it in before leaving school
- 4) understand the grading for the class,

Please sign and return this portion of the syllabus.

Student Signature_____Date_____

Parent Signature_____Date_____

****This syllabus is a guide for the course and is subject to change****