

FRANKFORT JR./SR. HIGH SCHOOL
HOME ECONOMICS I
Syllabus

- Course Information
 - Course Name: Home Economics I
 - Pre-requisites: None

- Contact Information
 - Teacher: Mrs. Phyllis Kittleson
 - Room Number: 12
 - Conference: By appointment – contact teacher
 - School Phone & Extension Number; you may include your home phone *with calling conditions* if you choose
 - Email Address

- Materials
 - Required Readings/Texts
 - Suggested Readings
 - Other Materials

- Course Description
 - Goal(s) of the course:
 - How the course will benefit the student; the content, primary concepts and principles of the class
 - Type of knowledge and abilities that will be emphasized
 - How and why the course is organized in a particular sequence
 - Learning Objectives:
 - What students will gain from your course—the course objectives, the essential pieces of knowledge they will learn
 - You may include an explanation about the importance of the objectives

- What is your approach for teaching this course? What should students do to best benefit from the course? This might include your teaching methods, your responsibilities as teacher and a statement about students' responsibility for learning.

- Student Responsibilities
 - Participation
 - Homework
 - Other daily responsibilities
 - Projects- including group projects
 - Tests/Exams

- Course Content & Outline
 - Major Topics in roughly chronological order or by month using information from your curriculum map
 - You may include due dates for assignments

Grading Method & Scale:

- A reference to the uniform grading scale and a reference to its location in the student handbook would be appropriate.
- An explanation of methods of evaluation and, if your grade book is weighted, a statement/explanation of the weight for assignments, quizzes and tests would also be useful.

- You could spell it out like this:

Quizzes and test = ____%

Written assignments (labs), projects, journal entries = ____%

Homework, required readings, daily participation = ____%

Examination = ____%

Other = ____%

Total = 100%

Policy Information (Describe how each item will impact grades.)

- Attendance/Tardy policy—reference handbook
- Policy for late work—be specific
- Policy for missed tests—be specific
- Policy for extra credit—be specific

Student Ethics Policy: [From the student handbook—either state or reference page]

What other information do you need to add?

Consider adding a tear-off for parents and students to sign acknowledging that they have read and understood the scope of the class, the responsibilities of the students and so on. This may prove helpful in the event that a parent challenges some aspect of the class or their student's performance/lack thereof. Here is the one I use:

Parent & Student Signature: To acknowledge that you and your parent(s) have read and discussed the information contained in this syllabus, and that you

- 1) accept the curriculum as offered
- 2) understand that late work is not accepted except as makeup for excused absences as outlined in the school handbook
- 3) understand that if you are at school for any part of a day that an assignment is due you must turn it in before leaving school
- 4) understand the grading for the class,

please sign and return this portion of the syllabus only (the rest is for your records) and should be kept with your coursework.

Student Signature _____ Date _____

Parent Signature _____ Date _____

You may choose to include this note: "This syllabus is a guide for the course and is subject to change *with* advance notice."